#### **Overview**

| Favorites in<br>Add Meds  | You can now select from the Favorites list when adding a medication to the patient's medications list. Favorites are managed (added and deleted) from the New Rx form only. They cannot be managed from the Add Med form. |
|---------------------------|---|
| All Favorites<br>together | Favorites are no longer organized by tabs (Account, Provider, Both). All favorites are combined in a single list. Provider favorites are now labeled with the provider's name.  |
| Text Search<br>Favorites  | You can use any text string to search for a Favorite.   |

#### Favorites Available in Add Med

Same list of<br/>FavoritesFavorites are now available when adding a medication to a patient's<br/>medication list. The Favorites list in Add Med has the same medications as<br/>displayed in the New Rx form but do not include quantity, refill or DAW since<br/>these are not recorded when adding a medication to a patient's meds list.

Favorites are listed in alphabetical order.

Provider Favorites are labeled with the provider's name. In Figure 1, the bottom medication in the Favorites list is labeled as a favorite for Dr. Smith.

| ×   |  |  |
|---|--|--|
| Search Favorites  |  |  |
| amlodipine-atorvastatin 5<br>mg-80 mg tablet · 1 po qd                      |  |  |
| atenolol 25 mg tablet - 1 po qd   |  |  |
| Smith, Vivienne, MD, FACC<br>atenolol 25 mg tablet · 1 po q<br>am 2 po q pm |  |  |

Figure 1: Provider Favorite

## Favorites Available in Add Med (cont.)

**Started By** When selecting a medication from the Favorites list on the Add Med form, be sure to check the "Started by" field. The default value selected is "Provider" (Figure 2). Select:

- Other if another provider prescribed this medication/substance.
- **Patient** if the patient decided to take this medication/substance.
- Unknown if you do not know who prescribed this medication/substance.

| ×   | Add Med                          |  |  |
|---|----------------------------------|--|--|
| Search Favorites 🛞  | Fields marked * are required.    |  |  |
| amlodipine-atorvastatin 5<br>mg-80 mg tablet · 1 po qd                      | Drug *                           |  |  |
| atenoioi 25 mg tablet - 1 po qd   | Enter Nonstandard Drug           |  |  |
| Smith, Vivienne, MD, FACC<br>atenolol 25 mg tablet - 1 po q<br>am 2 po q pm | Dose *<br>10 mg tablet +         |  |  |
| <b>hydrochlorothiazide</b> 12.5 mg<br>tablet · 1 po qd                      | Enter Nonstandard Dose<br>SIG    |  |  |
| hydrochlorothiazide 25 mg<br>tablet · 1 po qd                               | 1 po qd                          |  |  |
| Lipitor 10 mg tablet · 1 po qd  | Started Date * Started by        |  |  |
| Lipitor 20 mg tablet · 1 po qd  | 04/25/2013 🛐 🗆 approx Provider 🛟 |  |  |
| Lipitor 40 mg tablet · 1 po qd  |                                  |  |  |
| metoprolol 25 mg tablet,<br>extended release · 1 po bid                     |                                  |  |  |
| Niaspan ER 500 mg tablet.   |                                  |  |  |

Figure 2: Add Med from Favorites

#### **Managing Favorites**

Add Favorite Favorites are created on the New Rx form only. They cannot be created on the Add Med form. Complete the fields on the New Rx form and click the Add button at the bottom of the Favorites list (Note: Scroll down to the bottom of the list to locate the Add button. See Figure 3). Select:

- Add Rx to Account Favorites to add the medication to the Favorites list without assigning a provider to it.
- Add Rx to Provider Favorites to add the medication to the Favorites list with a provider label. You must select the Provider name in the Provider field.

| 90 Tablets · 11 refills  | 04/25/2013 🛅 👔  |  |
|--|---|--|
| <b>ramipril</b> 10 mg tablet · 1 po qd<br>90 Tablets · 11 refills  | Provider *  |  |
| <b>simvastatin</b> 20 mg tablet · 1 po<br>qd<br>90 Tablets · 11 refills  | Drug *  |  |
| <b>simvastatin</b> 20 mg tablet · 1 po<br>qd<br>90 Tablets · 11 refills  | Enter Nonstandard Drug Dose *                             |  |
| <b>simvastatin</b> 40 mg tablet · 1 po<br>qd<br>90 Tablets · 11 refills  | 500 mg tablet   |  |
| <b>simvastatin</b> 80 mg tablet · 1 po<br>qd<br>90 Tablets · 11 refills  | one tablet 4 times daily by mouth                         |  |
| <b>verapamil</b> 80 mg tablet · 1 po<br>bid<br>180 Tablets · 11 refills  | Quantity *  |  |
| Smith, Vivienne, MD, FACC<br><b>verapamil</b> 40 mg tablet · 1<br>tablet daily by mouth<br>90 Tablets · 1 refill | 40 Tablets ÷ Refills 0 1 initial fill + No future refills |  |
| Zocor       Add Rx to Account Favo         90 Tabl       Add Rx to Provider Favo         Edit       Add ▼        | prites  |  |

Figure 3: How to Add Favorites

### Managing Favorites (cont.)

**Delete Favorite** Favorites are deleted on the New Rx form only. They cannot be deleted on the Add Med form. To delete one or more Favorites from the list:

- 1. Click the Edit button at the bottom of the list (see Figure 3 on page 3).
- 2. Insert a check mark to the left of each Favorite to be deleted (Figure 4).
- 3. Click the Delete button. The selected Favorites are deleted.



Figure 4: How to Delete Favorites

#### **Search Favorites List**

Any searchYou can search for a Favorite in the "Search Favorites..." field (Figure 5) byvariableany one or combination of variables. Variables in the New Rx form include:

- provider name
- medication name
- dose (strength + form)
- SIG
- quantity
- refills
- DAW

Only the variables listed as **bold** above can be used to search Favorites on the Add Med form. Quantity, refills and DAW are not used on the Add Med form.

Click the  $\otimes$  to return to the full list of Favorites.

Figures 6 – 9 are examples of different searches.



Figure 5: Favorites search field

| (sm 🛞  |
|--|
| Smith, Vivienne, MD, FACC<br>atenolol 25 mg tablet · 1 po q<br>am 2 po q pm      |
| Smith, Vivienne, MD, FACC<br>verapamil 40 mg tablet · 1<br>tablet daily by mouth |

Figure 6 is a search for favorites for providers whose last name starts with the letters "sm".

Figure 6: Search by Provider Name

## Search Favorites List (cont.)

Any search variable (cont.)



Figure 7 is a search for favorites for medication names that start with the letters "at".

Figure 7: Search by Medication



Figure 8 is a search for favorites for medication names that start with "lip" and are "10" mg.

Figure 8: Search by Medication and Dose

| ••                       |   |
|--------------------------|---|
| met bid                  | × |
| metoprolol 25 mg tablet, |   |

Figure 9 is a search for favorites for medication names that start with "met" and are taken "bid".

Figure 9: Search by Medication and SIG